

**Steering Committee Meeting Evaluation
Barrington Public Schools
August 15, 2017**

29 participants completed all or part of the evaluation.

Item	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Mean
The meeting purpose and objectives were clearly stated.	21	7	1			
Our meeting time was convenient for me.	20	7	1	1		
Our meeting place was convenient for me.	23	6				
We shared decision-making at this meeting.	16	10	2	1		
All meeting participants were actively involved.	14	13	2			
We used our meeting time effectively.	16	11	1	1		
I am satisfied with this meeting.	15	9	5			
I enjoyed this meeting.	16	16				

What aspects of this meeting were particularly good?

- Facilitator kept us focused (2) and provided a clear explanation of the strategic planning process (4)
- Small groups good for discussion/ interaction (7)
- Good background information
- Well-structured; strong introduction and great management (5)
- Pillars of excellence as well as the SWOT activity
- Excellent presentation; very professional and welcoming
- Good outline of needs and how to get to goals
- Thanks!
- The clear expected outcomes framed my learning.
- Great mix of people. Nice pace and mixture of small groups and large group discussion.
- Gave an insight into upcoming plans.
- Being able to talk through our learning.

What aspects of this meeting were particularly difficult?

- The amount of work that needs to be done to accomplish this task
- Following all terminology, confusion of terms
- Big picture – what is it? Visualizing specific end result/product (2)
- Hard hearing some comments/ difficult acoustics (2)
- Needed more time in small groups
- Not enough gathering information and compiling data
- It is difficult being open and honest with different stakeholders. My table was great but it's tricky. Because of limited time, not always able to address topics, e.g. idea of not having an opt-out group... I think we should have it.
- A little too much intro. Not enough time for discussion of issues presented. Lack of opportunity to know what others discussed (2). Would like a copy of the Powerpoint, even after the discussion.

What questions or recommendations do you have for the meetings?

- It would be great to have water available for meeting participants, perhaps snacks (trail mix, etc.)
- Perhaps more time for discussions (2)
- Continue to keep it simple
- Meeting seemed to short to meet some of the objectives around SWOT
- Make sure we focus on celebration and sharing and focus on positive so the challenges and opportunities are to support and elaborate on the goods things already taking place
- Perhaps have teachers meet as buildings – K-3, 4-5, 6-8, 9-12 in 4 different time slots
- That the public be aware that the mtgs are open
- Please send Google doc
- Also include partners
- Each table should have a scribe who lists comments and responses to each topic and gives them to the facilitator to share with the group via email after the meeting so we can all benefit from the insights of others.
- I look forward to a synopsis of information.
- Perhaps mix up people/ tables so more thoughts are shared.

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